



## Employment Opportunity

Located an hour east of Toronto, the thriving Southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities.

Currently, we are looking to fill the following existing vacancy:

### **Maintenance Assistant, Material Recovery Facility**

Temporary, full-time position (approximately 1 year contract)

Wage: as per collective agreement

Schedule Assignment: as per collective agreement

Reporting to the Maintenance Lead for day-to-day work schedules, you will assist with ensuring the continuous operation of the recycling facility during processing hours. Able to carry out the routine maintenance of equipment in accordance with the preventative maintenance program, you will minimize any required downtime, work in compliance with the Occupational Health and Safety Act and adhere to the legislation and policies at all times. You are mechanically inclined, with at least one year of directly related experience in an industrial /manufacturing setting. Mechanical, Electrical and Forklift certifications or licences are desirable.

This work is subject to deadlines, demands, and a disciplined approach to optimization of plant operations. In return, the County of Northumberland offers a competitive salary and benefits package in a dynamic and challenging work environment.

A complete job description is available upon request. Please direct enquiries to Tracy Shutler at the Material Recovery Facility (905 349-3900 x. 4224).

The successful candidate will be required to submit a satisfactory Criminal background check prior to the commencement of employment. We thank all applicants for their interest, however, only those selected for an interview will be notified.

When emailing your application, please indicate what source you found this posting in and please ensure your cover letter, résumé, and any other supporting documents are submitted in one file (preferably MS Word (.doc or .docx) or Adobe (.pdf)).

Please also indicate in your cover letter your preferred method of contact: text, email, or phone call.

We invite you to submit a resume and cover letter, **by 4:30 pm on Thursday, May 19, 2022**, to:

Human Resources  
County of Northumberland  
555 Courthouse Road  
Cobourg, ON K9A 5J6  
e-mail: [hr@northumberland.ca](mailto:hr@northumberland.ca)  
fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to

accessibility@northumberlandcounty.ca or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.