

Located an hour east of Toronto, the thriving Southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities.

Currently, we are looking to fill the following vacancy:

### Chief, Paramedics

Permanent, full-time position

Filling an existing vacancy, you will, as an outstanding leader, communicator, and strategist, effectively supervise and engage direct reports on a daily basis and manage all departmental activity including the associated administrative and support staff. A big-picture, contextual thinker, you will prepare and present the annual business plan and budget to the Council, monitor department performance, and collaborate with the CAO and fellow Directors to develop strategic plans. Knowledgeable of best-practice procedures and up-to-date on current trends and advancements, you will ensure the department is kept at speed in all relevant sectors, forecast the County's need for Paramedic services, assess the associated risk, consistently review process, and identify opportunities for improvement.

Your paramedic diploma or equivalent is, ideally, complemented by an ACP diploma, Provincial ACP certification, and experience with Database/Analytic Reports. A degree in health care or business administration is preferred (or an equivalent combination of education and experience) and A-EMCA, Paramedic, and Health and Safety Representative certification, knowledge of municipal leadership, the ability to influence a harmonious work environment and positive labour relations, and an extensive background working in a variety of Microsoft Office Suite programs is required. Your expertise should have been acquired through five years of senior paramedic leadership experience, 10 years of supervisory-level experience, and 15 years as a certified Paramedic. Additionally, you have significant experience in project management and business planning.

The successful candidate will be required to submit a satisfactory vulnerable sector check prior to the commencement of employment. We thank all applicants for their interest, however, only those selected for an interview will be notified.

A valid Class F driver's license with a clean abstract and access to a personal vehicle is required. A 3 year uncertified driver's record obtained from Service Ontario must be submitted with your resume. Resumes submitted without an acceptable driver's abstract will not be reviewed.

When emailing your application, please indicate what source you found this posting in and please ensure your cover letter, résumé, and any other supporting documents are submitted in one file (preferably MS Word (.docx) or Adobe (.pdf)). Please also indicate in your cover letter your preferred method of contact: text, email, or phone call.

We invite you to submit your application **by 4:30pm on Tuesday, October 20<sup>th</sup>, 2020 to:**

Human Resources  
County of Northumberland

555 Courthouse Road  
Cobourg, ON K9A 5J6  
**Email: [hr@northumberlandcounty.ca](mailto:hr@northumberlandcounty.ca)**  
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to [accessibility@northumberlandcounty.ca](mailto:accessibility@northumberlandcounty.ca) or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.