



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**January 12, 2021, 9:00 a.m.
Virtual Meeting - Zoom Conference**

Members Present: Chair Mandy Martin
Warden Robert Crate
Councillor John Henderson

Staff Present: Lisa Ainsworth, Director Corporate Services
Jennifer Moore, CAO
Nancy MacDonald, Clerk
Maddison Ellis, Clerk

1. Called to Order at 9:00 a.m.

2. Approval of the Agenda

Res 2021-01-12-025

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the agenda for the January 12, 2021 Corporate Support Committee be approved."

Carried

3. Disclosures of Interest

- no declarations

4. Delegations

n/a

5. Business Arising from Last Meeting

n/a

6. Communications

6.a Municipality of Trent Hills, Alternate for County Council

Res 2021-01-12-026

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the Corporate Support Committee recommends to County Council that the Deputy Mayor of the Municipality of Trent Hills, Michael Metcalf, be appointed as the County Council Alternate; and

Further That Deputy Mayor Metcalf be sworn in as a County Council Alternate at the January 27, 2021 Council meeting."

Carried

6.b Township of Lake of Bays re: AODA Website Compliance Extension Request

Res 2021-01-12-027

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the Corporate Support Standing Committee receive the correspondence dated December 16, 2020 from the Township of Lake of Bays regarding the support motion for the Township of Amherstburg, regarding Accessibility for Ontarians With Disabilities Act compliance extension request; and

Further That the Committee recommends that County Council receive the correspondence for information."

Carried

6.c Town of Lincoln re: AODA

Res 2021-01-12-028

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Standing Committee receive the correspondence dated November 17, 2020 from the Town of Lincoln

regarding the support motion for the City of Belleville, regarding *Accessibility for Ontarians With Disabilities Act / Website Support*; and

Further That the Committee recommends that County Council receive the correspondence for information."

Carried

6.d **Township of Matachewan re: Grant Application Deadlines**

Res 2021-01-12-029

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** Corporate Support Committee receive the correspondence from the Township of Matachewan, dated December 14, 2020, regarding the Township's request to the Provincial government to lengthen grant application deadlines; and

Further That the Committee recommends that Northumberland County Council receive the correspondence for information."

Carried

7. Staff Reports

7.a **Report 2021-01 'Grant Activity Biannual Report' and Presentation**

Res 2021-01-12-030

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee receive the 'Grant Activity Biannual Report' for information; and

Further That the Committee recommends that County Council receive this report for information."

Carried

7.b **Report 2021-17 'Information Technology - 2020 Performance Metrics'**

Res 2021-01-12-031

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the Corporate Support Committee receive the 'Information Technology 2020 Performance Metrics' report for information; and

Further That the Committee recommends that County Council receive this report for information."

Carried

7.c **Report 2021-09 'Health and Safety Policy and By-law'**

Res 2021-01-12-032

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee recommend to County Council that the revised Occupational Health and Safety Policy HS 1.2 be approved; and

Further That By-law 2020-5 be rescinded, and the 2021 Corporate Occupational Health and Safety Policy be adopted by By-law."

Carried

7.d **Report 2021-02 '2021 Organization Chart'**

Res 2021-01-12-033

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee recommends to County Council that the Corporation's 2021 Organization Chart be approved as presented."

Carried

7.e **Report 2021-04 'Addressing Liabilities and Safety Concerns within the Northumberland County Forest'**

Res 2021-01-12-034

Moved by Warden Robert Crate

Seconded by Chair Mandy Martin

"**That** the Corporate Support Committee receive the report 'Addressing Liabilities and Safety Concerns within the Northumberland County Forest for information; and

That the Committee recommends that County Council receive this report for information."

Carried

7.f **Report 2021-18 'Snowmobile Trails License Agreement'**

Res 2021-01-12-035

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee receive the 'Snowmobile Trails License Agreement' report for information; and

Further That the Committee recommends that County Council receive this report for information, and, provide direction to staff towards a resolution."

Carried

8. **Other Matters Considered by Committee**

9. **Motion to Move into Closed Session**

Res 2021-01-12-036

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee proceed with the next portion of the meeting, being closed to the public at 9:39 a.m. as permitted under the *Municipal Act, 2001*, Section 239 (2c), to address matters pertaining to a proposed acquisition of land by the County; and

Further That Lisa Ainsworth, Jennifer Moore, Mike Muldoon, Nancy MacDonald and Maddison Ellis remain present for the property acquisition matter; and

Further That a portion of the meeting will be closed to the public as permitted under the *Municipal Act, 2001*, Section 239 (2f), to address matters pertaining to advice regarding a property matter that is subject to solicitor-client privilege; and

Further That Councillor Latchford, Lisa Ainsworth, Jennifer Moore, Mike Muldoon, Nancy MacDonald and Maddison Ellis remain present for this property matter."

Carried

10. **Rise and Report from Closed Session**

Res 2021-01-12-037

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee rise from Closed Session at 10:29 a.m.;
and

Further That the confidential resolution moved in Closed Session regarding a potential property acquisition is hereby referred to the Committee for adoption;
and

Further That the Committee recommends that County Council adopt the confidential resolution; and

Further That the confidential resolution moved in Closed Session regarding a property matter and advice that is subject to solicitor-client privilege in hereby referred to the Committee for adoption; and

Further That the Committee recommends that County Council adopt the confidential resolution."

Carried

11. Next Meeting - Tuesday, February 2, 2021, 9:00 a.m.

12. Adjournment

Res 2021-01-12-038

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee adjourn at 10:31 a.m."

Carried