

Community Safety and Well-Being

Meeting Minutes

Date: 12th January, 2021

Time: 2:00-3:30

Location: Microsoft Teams

Attendees: Lisa Horne (NCC), Carol Beauchamp (Rebound), Bobbie Dawson (United Way), Taryn Rennicks (CHCN), Adrienne Bell-Smith (FHT), Jeff Sheils (Cobourg Police Service), Acting Chief Smith (Fire Services), Suzanne Anquetil (CAS), Susan Brown (EMS), , Pam Stuckless (Public Health)

Regrets: Cllr Cane (Safer Communities), Major Broome (Salvation Army), Chief Vandegraaf (CPS)

Chair: Lisa Horne

Staff: Sarah Tanner, Amy Peverley

Guest: N/A

1) Review and updates

a. Service Provider input questionnaire (Sarah)

- i. A link to a quick service provider survey has been circulated (also linked here: <https://www.surveymonkey.com/r/Nthld-CSWB>). Please have one member of your organization complete the survey by **Tuesday January 26th at 4:30 pm**. The goal of the survey is to gather input on the potential Community Safety and Well-being priorities through the lens of the service provider, as well as identify areas of potential collaboration and alignment across agencies.

b. Data index and definition (Amy)

- i. Members are asked to review the data index and inventory and send additions to Sarah and Amy by **Tuesday January 19th**. We want to ensure we have a comprehensive index of the relevant agencies, sources of data, and data parameters (e.g., frequency of data reporting). The index will be a living

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document and will be updated as needed, but we would like to finalize the current draft so we may proceed with the next steps of the plan.

- 2) Strategy and Network Inventories – System map, identification of priorities and alignment with developing plan. (Bobbie)
 - a. Bobbie provided an overview of the Strategy and Network inventories that have been developed:
 - i. The Network Inventory includes the name of the network, the goal/purpose, a list of member agencies, the relevancy/connection to the CSWB plan, and opportunities for collaboration through the network. The Strategy Inventory consists of the name of the strategic plan with links to the documents, a description of the plan, objectives/goals of the plan, risk factors identified in the plan, the alignment/framework of the plan (which corresponds to the 4 pillars outlined by the Attorney General), the plan’s funding sources, and the end date.
 - b. These inventories are comprehensive but are in draft format at this time. Please review and forward any additions and edits to Bobbie by **Tuesday January 19th** so they can be relayed to the consultant that is assisting with this project. These inventories will allow for us to identify opportunities for new, continued, or enhanced partnerships/collaboration, as well as guide our action plan items and priorities. Bobbie noted that 211 also has a list of service agencies that are based in and/or serve Northumberland County. This list contains over 650 organizations.
- 3) SSRF -Warming Room, transitional housing update, Northumberland EATS (Sarah)
 - a. Warming Room Update: The overnight Warming Room/Respite Centre has opened at Columbus Hall in Cobourg. So far it has been well-received and an average of 6 individuals are served each night. There has been an increase in people without shelter due to the pandemic, as shelter capacity has been reduced, and motel overflow is not sustainable or ideal for all clients. The daytime Warming Room will be located at the Lion’s Centre and is on-track to open next week. A media release will follow once a date

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has been confirmed. Neither facility has the capacity to offer laundry services, so this is still an area of need that is being explored.

- b. Next Steps Transitional Housing: This program works closely with the individual to ensure self-sufficiency. The goal is to interrupt homelessness. A house has been rented for this program and currently 3 clients are housed, with the potential for 5. This is a pilot program currently funded through SSRF that will be sustained with CHPI after March.
 - c. Northumberland Eats: Vouchers in \$5 to \$10 denominations are available to be distributed (there is no eligibility requirement). These vouchers can be used at local food vendors, including a variety of restaurants and grocery outlets. Each voucher has a QR code that can be scanned. Scanning the code will open a list of vendors as well as information related to food security. The goal of this program is to promote/encourage healthy eating, independence/choice, local investment, and food security. A media release will be circulated in the coming weeks. Currently, this initiative is being supported by the County and the United Way, with the UW supporting promotion and the onboarding of food outlets.
- 4) Timeline – completion date and associated actions
- a. The Ministry has announced a deadline of July 1st for the Community Safety and Well-being Plan, although no additional details have been provided. To guide the next steps of the plan, Lisa shared a visual of the Northumberland CSWB timeline. This timeline outlines the action items and deadlines for the various stages of the plan, including gathering feedback from and presenting to member municipalities and partners.
 - b. February will be a key month for this group, as the goal is to have the framework and priorities for the plan developed at this time. Beginning in February, a writer will be supporting this initiative and will ensure the written plan is consistent and cohesive. This writer will also provide graphic design support. The goal is to have a draft plan completed by March, in order for the group to review before the final draft is prepared in April. Beginning in May, the final draft will be shared with the County CAO as well as Municipal CAO's, ahead of sharing the plan with Council in June. The plan will also be shared with

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the Standing Committee, Ontario Health Team, Police Service Board, Board of Education, and other relevant partners in June, with the final product being submitted in July.

- c. Presentations will be ongoing during this process and during the implementation of the plan, so CSWB Advisory Group members will be provided with a prepared slide deck to ensure consistency across the various presentations.
- 5) Actions from this meeting and dates of next meeting(s):
- a. Action Items:
 - i. Complete Service Provider Survey by January 26th at 4:30
 - ii. Review and send edits for the Data Index/Dictionary to Amy and Sarah by January 19th
 - iii. Review and send edits for the Strategy and Network Inventories to Bobbie by January 19th
 - b. Date of next meetings:
 - i. February 9th, 2021 2:00-3:30 PM (via Microsoft Teams)
 - ii. March 9th, 2021 2:00-3:30 PM (via Microsoft Teams)
 - iii. Note: Due to the condensed timeline for the completion of the plan, additional meetings may be added to this schedule, or email communications may be sent out, if there are urgent items requiring review.