

Northumberland Accessibility Advisory Committee Minutes

Thursday March 11, 2021

555 Courthouse Road, Cobourg
By Zoom video conference -
10:00am – 11:00am

Members present: Bob Robertson, Caileigh Flannigan, Christine Bayer, Doug Bates (until 10:30), Hope Bergeron (Chair), Karl vom Dorff (Vice Chair), Kathy Richards, Christina Gray, Selena Forsyth, Shelley Althouse, Bobby-Jo Preston, Andrea Nicholson (staff)

Regrets: Christine Bayer, Jason Ducharme

1 Approval of meeting notes from February 11, 2021

Moved by Selena seconded by Caileigh that the minutes from February 11, 2021 be approved. Carried.

2 Action items and follow-up from February 12, 2021

Action item 1: Committee members to review Annual Accessibility Status Report and Multi Year Plan and provide any additional feedback to Andrea by Thursday February 18, 2021 (Complete)

3 New Business

a NAAC Chair 2021-2022 (2 years)

Selena nominated Karl. There were no other nominations.

Moved by Selena and seconded by Tina that Karl vom Dorff fulfill the role of NAAC Chair for the remainder of 2021 and 2022. Carried.

Karl accepted the role of Committee Chair for the remainder of 2021 and 2022.

b National Access Ability Week (May 30 – June 5, 2021)

Andrea reported that plan for National Access Ability Week (NAAW) and all communications will be discussed with and approved by Communications. The Committee discussed the following NAAW activities:

- Proclamation request to Council
- Helping Hands Award (awarded to a County employee who championed accessibility in the previous year.)
- Newspaper ad
- Chaser sign at County Courthouse
- Online trivia game (Caileigh)
- Social media – internal/external (“I’m committed to accessibility...”)
- Links in newspaper ad and social media for new Multi Year Accessibility Plan public engagement.

Action item 1: Andrea will send out request for Helping Hands Award nominations to County staff. This award is given to County a County employee who has championed accessibility in the previous year. Nominees will be reviewed at the April NAAC meeting.

Action item 2: Andrea will meet with Communications to review NAAW awareness activity ideas and communications.

c Annual Status Update Report to Council – update

Report will go to Corporate Support standing committee with recommendation that Council accept and approve at the April Council meeting.

d Multi-Year Accessibility Plan (defer to next meeting)

e Change to meeting length

The Committee agreed to begin meeting for 1.5 hours starting with the next meeting.

4 Adjournment

The meeting was adjourned at 11:05am

Next Meeting: April 8, 2021, 10:00 – 11:30am via Zoom