

Community Safety and Well-Being

Meeting Minutes

Date: Wednesday May 12, 2021

Time: 2:00-3:30 PM

Location: Microsoft Teams

Attendees: Lisa Horne (NCC), Carol Beauchamp (Rebound), Bobbie Dawson (United Way), Major Broome (Salvation Army), Pam Stuckless (Public Health), Acting Chief Smith (Fire Services), Chief Vandegraaf (CPS), Bill Cane (Safer Communities), Keith Barrett (EMS)

Regrets: Suzanne Anquetil (CAS), Taryn Rennicks (CHCN), Susan Brown (EMS), Adrienne Bell-Smith (FHT)

Chair: Lisa Horne

Staff: Sarah Tanner, Amy Peverley

Guest: Jenny Whyte

1. Approval of minutes from April meeting
 - a. Action items completed from last meeting: All agency logos have been received and names and organizations confirmed for CSWB written plan and website.
2. Update on CSWB Presentations
 - a. Sarah has presented to 8 community agency partners and municipalities thus far, with 7 remaining.
 - b. Bobbie is looking to present on May 25, as is Taryn. Paul could present to CPS Board next Tuesday (May 18). PHPS and OPP are planned for May 27. As there are numerous boards, the plan is to record the presentation and share as needed. Carol will be presenting to the OHT-N with Taryn on May 25, and Rebound's board next week.
 - c. Bobbie suggested that Sarah record her presentation(s) as well, as this could be useful to share (e.g., if members are unavailable to present themselves).

3. CSWB Presentation Demonstration
 - a. Sarah provided a demonstration of the standardized presentation that will be provided to members, along with speaking notes.
 - b. Slides will be finalized after this meeting and shared with the group (minor edits to be made). Goal is to have the presentation circulated by the end of the week.
 - c. Paul asked what questions Sarah has received in her presentations to date.
 - i. Why is transportation not captured as a priority? This is threaded throughout the plan as part of “access to services”
 - ii. When do we have to start reporting on data elements? The province is planning for an annual report but no details available as of yet. We will aim to report to municipalities on a similar schedule as the provincial reporting (at least)
 - iii. Housing and Homelessness and Mental Health are the two priorities that usually have the most questions
4. Update on CSWB Written Plan
 - a. Jenny and Sarah walked through the final draft of the CSWB written plan. Edits are still being completed, but the final copy will be delivered by May 17
 - b. Paul asked whether the fonts and colours met AODA standards. Lisa confirmed that the internal County team is working to ensure accessibility (including appropriate colour contrast, font size, alternative text).
5. Update on CSWB Website
 - a. The design team has developed a PDF document as a first step, and the electronic document/web page will be developed from this piece.
 - b. This is modelled after the Community Safety Well-Being Framework webpage of the Ministry.
6. Reports to Council
 - a. An update on the CSWB plan will be presented in May at the County Council meeting. The presentation shared today will be presented at that time along with a staff report (this will be virtual and all are invited to attend). The report needs to be completed over

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the next few days for it to be ready for the Council update next week, and the Social Services Standing Committee the first week of June. After this, it will go to full County Council with the approval of the Standing Committee.

- i. May 19: Provide Council with update
- ii. June 3: Present to Social Services Standing Committee for approval
- iii. June 16: Present to Full Council for approval

7. Any other business

- a. Carol wanted to bring to the group's attention that the Rural Outreach Clinic has opened in Colborne
 - i. Concept behind this is to reach those who are underserved, i.e., those who do not have a physician or have not sought out services
 - ii. If you have services that may be appropriate, you can book space at this facility and reach clients in this area

8. Upcoming Meetings

- a. Actions from today
 - i. The County team will finalize the presentation slides/speaking notes and circulate by the end of the week (May 14 deadline).
 - ii. County team will circulate the link for virtual Council meetings.
 - iii. The written plan will be prepared and delivered May 17.
- b. Next meeting: June
 - i. Tuesday June 29th, 1:00-2:30 PM via Teams