

Northumberland Accessibility Advisory Committee

Minutes

Thursday May 13, 2021

555 Courthouse Road, Cobourg

By Zoom video conference - 10:00am – 11:30am

Members present: Christine Bayer, Hope Bergeron, Jason Ducharme (part), Karl vom Dorff (Chair), Kathy Richards, Christina Gray, Selena Forsyth, Shelley Althouse, Bobby-Jo Preston (first hour), Andrea Nicholson (staff)

Regrets: Bob Robertson, Caileigh Flannigan, Doug Bates

The meeting was called to order at 10:05am

1. **Approval of meeting notes from April 8, 2021**

Moved by Selena, seconded by Tina, that the minutes from April 8, 2021 be approved with the corrected call to order time of 10:07. **Carried.**

2. **Action items and follow-up from April 8, 2021**

Action item 1: Andrea to send sample accessibility statement sheet and sample selfie to members. **Complete.**

Action item 2: NAAC members interested in submitting a selfie photo with an accessibility commitment are asked to send it no later than May 25, 2021. **One quote received to date.**

Action item 3: NAAC members will submit ideas for survey questions or survey question topics for the multi-year accessibility plan survey to Andrea within 2 weeks (by April 23). The survey questions/topics should be clearly related to County programs, services or facilities/buildings. **Four members submitted questions. Complete.**

3. **New Business**

i **National AccessAbility Week (May 30 – June 5, 2021) update**

Andrea provide an update on the progress of planned activities. The updated proclamation has been to Standing Committee who recommended that Council proclaim National Accessibility Week in Northumberland May 30 – June 5.

Action item 1: At the Committee's request, Andrea will ask Communications whether there is an option to link to the Multi Year Accessibility Plan JoinIn page (engagement page) from the County website or a web banner.

Action item 2: NAAC members interested in submitting a selfie photo with an accessibility commitment are asked to send it no later than May 25, 2021.

ii Multi Year Accessibility Plan update and survey

Andrea presented a draft copy of the multi-year accessibility plan consultation survey. The draft survey incorporates the questions/topics submitted by Committee members into a broader survey reflecting the Integrated Accessibility Standards. The Committee reviewed each section making recommendations.

Moved by Selena, seconded by Kathy that the presented multi-year accessibility plan consultation survey with recommendations be submitted to County Communications for final review and approval. **Carried.**

Action item3: Andrea will update multi-year accessibility plan consultation survey with the Committees recommendations and forward to Communications for review and approval.

The Committee had questions regarding the County Forest, universal trails and the multi-use nature and purpose of the forest.

Action item 4: Andrea will request that Mike Muldoon, Acting Manager of Natural Heritage attend the June 10, 2021 committee meeting to provide an overview of the Northumberland County Forest operations.

4. Adjournment

The meeting was adjourned at 11:30am

Next Meeting: June 10, 2021

Upcoming 2021 meetings:

- **June 10, 2021**
- **September 9, 2021**
- **October 14, 2021**
- **November 4, 2021**

No meetings in July, August or December