

# Northumberland Accessibility Advisory Committee Minutes

Thursday June 10, 2021

555 Courthouse Road, Cobourg

By Zoom video conference - 10:00am – 11:30am

**Members** present: Bob Robertson, Caileigh Flannigan, Christine Bayer, Doug Bates, Hope Bergeron, Jason Ducharme (part), Karl vom Dorff (Chair), Kathy Richards, Selena Forsyth, Andrea Nicholson (staff)

**Regrets:** Shelley Althouse, Christina Gray, Bobby-Jo Preston

## 1. Approval of meeting notes from May 13, 2021

Moved By Selena and seconded by Jason, that the minutes from May 13, 2021 be approved. **Carried.**

## 2. Action items and follow-up from May 13, 2021

**Action item 1:** At the Committee's request, Andrea will ask Communications whether there is an option to link to the Multi Year Accessibility Plan JoinIn page (engagement page) from the County website or a web banner.  
**Complete.**

**Action item 2:** NAAC members interested in submitting a selfie photo with an accessibility commitment are asked to send it no later than May 25, 2021.  
**Complete.**

**Action item3:** Andrea will update multi-year accessibility plan consultation survey with the Committees recommendations and forward to Communications for review and approval. **Complete.**

**Action item 4:** Andrea will request that Mike Muldoon, Acting Manager of Natural Heritage attend the June 10, 2021 committee meeting to provide an overview of the Northumberland County Forest operations. **Complete.**

## 3. New Business

### i National AccessAbility Week (May 30 – June 5, 2021) wrap up

Andrea reported that all planned activities were carried out.

## ii **Multi Year Accessibility Plan update**

Andrea reported that the consultation survey for the Multi Year Accessibility plan was launched as part of National Access Ability Week and will remain open until June 18, 2021 (3 weeks).

Ad hoc meetings with interested NAAC members will be held during the summer months to review survey data and consult regarding areas of focus for the Multi Year Plan and give feedback on draft Multi Year Plan.

## iii **Northumberland County Forest Overview (guest Mike Muldoon, Acting Manager Natural Heritage)**

Mike Muldoon, Acting Manager Natural Heritage, reported on accessibility features the universal trails (Heritage trail located a Beagle Club Trailhead and Carstairs Trail). Portable washrooms have been temporarily removed from the County Forest during the COVID-19 pandemic to support health and safety of staff and visitors public.

The Committee suggested improved trail markings, more rest areas and accessible picnic table retrofit along universal trails.

**Action item 1:** Andrea will coordinate a date to assess the accessible picnic tables in consultation with NAAC Chair and provide feedback to Manager of Natural Heritage.

## 4. **Adjournment**

The meeting was adjourned at 11:13am.

**Next Meeting:** Ad Hoc meeting(s) regarding Multi-Year Accessibility Plan to be determined for July/August. Next regular meeting will be on September 9, 2021.

### **Upcoming 2021 regular meetings:**

- **September 9, 2021**
- **October 14, 2021**
- **November 4, 2021**

No meetings in July, August or December