

Community Safety and Wellbeing Meeting Minutes

Date: November 24, 2021

Time: 10am- 11:30am

Location: Microsoft Teams

Attendees: Councillor Bill Cane (Northumberland County Council), Pam Stuckless (HKPR Health unit), Bobbie Dawson (Northumberland United Way) , Himanshu Shah (Canopy Support Services), Regan Turner (Community Living), Sean Dooley (Workforce Development Board), Adrienne Bell-Smith (Northumberland Family Health Team), Chief Paul Vandegraaf (Cobourg Police Service) , Emma Taylor (NHH).

Regrets: Taryn Rennicks (Community Health Centres of Northumberland), Susan Brown (Northumberland EMS), Carol Beauchamp (Rebound Child and Youth Services), Suzanne Anquetiel (Highland Shores CAS), Dan Smith (Port Hope Fire).

Chair: Lisa Horne (Northumberland County Community and Social Services)

Staff: Lisa Martin, Madison Stange

1. Welcome

- a. The CSWB Chair welcomed existing CSWB Advisory committee members and new Collaborative members to the meeting. Introductions completed by all members present.
- b. Agenda accepted as presented.
- c. Overview provided of the draft Terms of Reference for the CSWB Collaborative.
 - i. **ACTION:** Members to look at and provide comments and feedback on the working document via SharePoint before next collaborative meeting.

2. Implementation State of Structure of Success

- a. **Overview of structure of success for new members provided by Lisa M.**
 - i. This structure has been designed to support the transition of the CSWB plan from planning to implementation, this includes 6 major contributors, The Province, Northumberland County, The CSWB Collaborative, The CSWB Network, The CSWB Data Group and The Action Groups. All draft administrative documents for each group be found on the CSWB SharePoint.

- ii. The CSWB Coordinator is working alongside action groups to determine interest in supporting CSWB initiatives, alignment in local priorities and CSWB reporting metrics. A copy of the CSWB reporting Inventory workbook can be found on the CSWB SharePoint.

3. Any other business

a. Enumeration

- i. Enumeration was completed September 2021, Madison S. provided a presentation of preliminary data results. This is one of the indicators within the CSWB Plan and provides baseline data sources to support new initiatives and align resources. Full presentation available on the CSWB SharePoint.

b. Hub Model Discussion

- i. **ACTION:** This agenda item will be moved to the next collaborative meeting.

c. Roundtable Updates

- i. **Work Force Development Board Update-** Currently conducting annual labor Market 2021 key economic indicator planning update which includes employer feedback to better understand trends and needs in our community. **ACTION:** Sean to send this to Lisa M to add the CSWB SharePoint.
- ii. **Community and Social Services Update-** Social Services recovery and renewal community engagement session occurred this past month. Over 30 staff representing community agencies attended virtually to provide input and feedback. The community will be moving forward with a Warming Space, further details will be shared as they become available. EarlyON centers are working toward in-person sessions in January to transition from current virtual platforms.

4. Upcoming Meetings

a. Next meeting

- i. **ACTION:** Lisa M will send out a series of MS Teams invites for the 2022 calendar year and add meeting details to the CSWB SharePoint.