

# Northumberland Accessibility Advisory Committee

## Minutes

Thursday February 10, 2022

555 Courthouse Road, Cobourg

By Zoom video conference - 10:00am – 11:30am

**Members Present:** Bob Robertson, Christine Bayer, , Hope Bergeron, Jason Ducharme, Karl vom Dorff (Chair), Selena Forsyth, Stephanie Ash, Bobby-Jo Preston, Andrea Nicholson (staff)

**Regrets:** Doug Bates, Christina Gray

**Guest:** Brandon Upton, Facilities Manager

### 1. Approval of meeting notes from January 13, 2022

Moved by Selena, seconded by Christine, that the minutes from January 12, 2022 be approved. Carried.

### 2. Action items and follow-up from January 13, 2022

**Action item (from October 2021):** Andrea will forward recommendations for improving accessibility of benches and picnic table to Mike Muldoon, Forest Trail Coordinator. Complete. Andrea also forwarded a picnic table design used by City of Toronto and shared with the Committee at the Feb 10 meeting.

**Action item 1:** Andrea will contact Northumberland Child Development Centre to see if there is another employee who may be interred in filling Caleigh's spot. Completed and waiting for a response.

**Action item 2:** Andrea will provide a copy of the final plans for the Courthouse Ramp Project to the Committee for information purposes. Complete. Attached to January meeting minutes

### 3. New Business

#### i Multi Year Accessibility Plan update

The report is expected to go Standing Committee and Council in April.

**ii Accessibility Coordinator update**

Karl reported that the County will be installing 2 more assistive listening devices in the general waiting area of the Provincial Offences Administration office in preparation for eased Covid restrictions.

Andrea reported that the installation is scheduled for February 17, 2022.

**iii Courthouse Ramp Project update**

Andrea reported that the County was unable to accommodate the rest area in the Committees preferred location and have include a rest area near the ramp. Due to existing sloping of the terrain a rest area further down would require a retaining wall and railing system due to the drop off, adding significantly to the cost.

There are options for the future addition of a rest area adjacent to the sidewalk.

**Moved** by Karl, seconded by Hope

That we the NAAC do not endorse the County ramp design #C04-0417 by C2 Architecture. **Defeated**

**iv Courthouse accessible parking**

The Committee discussed accessible parking at the County Courthouse.

**Moved** by Jason and seconded by Bob

That the NAAC recommends that an additional accessible parking spot be added near the front entrance to the Courthouse, either by converting the reserved police spot to an accessible spot, or by adding one new space. This space is needed because the proposed new ramp is not an ideal route to the main entrance for people with mobility disabilities. **Carried**

**v National AccessAbility Week (May 29 – June 4, 2022)**

Andrea reviewed the NAAC's Helping Hands Award program. County staff who have championed accessibility in the past year may be nominated by other staff/supervisors. Nominees selected by the NAAC receive a certificate. The Committee inquired if a gift can be provided.

**Action item:** Andrea will update the Helping Hands Award Nomination form, send out to County Departments, post on County's internal website and send to NAAC members.

**Action item:** Andrea will inquire regarding Helping Hands Award gifts.

#### **4. Adjournment**

The meeting was adjourned at 11:19am

**Next Meeting: March 10, 2022**

#### **Upcoming 2022 regular meetings:**

- March 10, 2022
- April 14, 2022
- May 12, 2022
- June 9, 2022
- September 8, 2022
- October 13, 2022
- November 10, 2022

No meetings in July, August or December