

# Northumberland Accessibility Advisory Committee Minutes

May 9, 2024

Ed's House Northumberland Hospice Care Centre, Program Room

1301 Ontario St, Cobourg (Program Room)

10:00 – 11:30 am

**Members present:** Bob Robertson, Christine Bayer, Hope Bergeron, Jason Ducharme, Selena Forsyth, Bobby-Jo Preston (Chair), John Logel (County Councillor), Andrea Nicholson (staff liaison)

**Regrets:** Stephanie Ash

Quorum was confirmed and the meeting called to order at 10:08am.

## 1. **Approval of meeting notes from April 11, 2024**

Moved by Selena, seconded by Jason that the minutes from the April 11, 2024 meeting be approved. **Carried.**

## 2. **Action items and follow-up from April 11, 2024**

**Action 1:** Andrea will meet with, and photograph, Helping Hands Award Recipients. **In progress.**

**Action 2:** Andrea will send out a meeting invitation for the June 27 ad hoc NAAC meeting. **Completed.**

**Action 3:** Bobby-Jo will confirm if space is available at Ed's House to host the May 9 NAAC meeting. **Completed.**

## 3. **New Business**

### i **Woodland Trail - Porcupine Universal Trail Grand Opening**

The official opening is being planned for May 31 at 11:00am. Andrea will confirm details with the Committee as soon as they are available.

### ii **National Access Ability Week**

Andrea reported that all planned awareness activities are in progress, and shared the committee member quotes and design that will be used for internal awareness and external awareness.

**iii Accessibility Coordinator update**

No update

**4. Adjournment**

The meeting was terminated at 10:51am

**Upcoming meetings:**

- **June 13, 2024 (2<sup>nd</sup> Thursday) 10:00am via Zoom (regular meeting)**
- **June 27, 2024, 10:00 am via Zoom (ad hoc meeting)**