



## The Corporation of the County of Northumberland

### Corporate Support Committee

### Minutes

**April 6, 2021, 9:00 a.m.**  
**Virtual Meeting - Zoom Conference**

Members Present: Chair Mandy Martin  
Warden Robert Crate  
Councillor John Henderson

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#### 1. Call to Order

Chair Mandy Martin called the meeting to order at 9:02 a.m.

1.a Territorial Land Acknowledgement

#### 2. Approval of the Agenda

**Resolution 2021-04-06-209**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the agenda for the April 6, 2021 Corporate Support Committee be approved."

**Carried**

#### 3. Disclosures of Interest

- Councillor John Henderson declared a Conflict of Interest regarding Item 7.e, Report 2021-58, Information Technology 'Shared Services IT Resources'.

- Additional information is available on the County website ("Members' Disclosures")

<https://www.northumberland.ca/en/county-government/council.aspx#Declarations-of-interest>

- 3.a Councillor John Henderson - Report 2021-58, Information Technology 'Shared Services IT Resources'

Information available on the County's website, [www.northumberland.ca](http://www.northumberland.ca) - "Members' Disclosures".

#### 4. Delegations

- 4.a Rev. Janet Warren, Multiple Sclerosis Society of Canada, re: World MS Day

**Resolution 2021-04-06-210**

**Moved by** Councillor John Henderson

**Seconded by** Warden Robert Crate

"**That** the Corporate Support Committee receives the presentation regarding World MS Day for information; and

**That** the Committee recommends that Council receives this presentation for information."

**Carried**

#### 5. Business Arising from Last Meeting

N/A

#### 6. Communications

- 6.a Correspondence, Township of South Glengarry, 'Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Reform'

- 6.b Correspondence, Association of Municipal Managers, Clerks and Treasurers of Ontario (AMTCO) 'Municipal Staff and COVID-19 Response'

**Resolution 2021-04-06-211**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the Corporate Support Committee receives the correspondence items 6.a. - 6.b. for information; and

**Further That** the Committee recommends that County Council receives the correspondence for information."

**Carried**

**7. Staff Reports**

7.a Report 2021-54, Corporate Services '2020 Accessibility Annual Status Report'

**Resolution 2021-04-06-212**

**Moved by** Councillor John Henderson

**Seconded by** Warden Robert Crate

"**That** the Corporate Support Committee receives Report 2021-54 '2020 Accessibility Annual Status Report'; and

**Further That** the Committee recommends that County Council accept and approve the 2020 Accessibility Annual Status Report and the updated Multi-year Accessibility Plan."

**Carried**

7.b Report 2021-55, Corporate Services 'Northumberland County Archives and Museum (NCAM) Annual Activity Report'

**Resolution 2021-04-06-213**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the Corporate Support Committee receives Report 2021-55 'Northumberland County Archives and Museum (NCAM) Annual Activity Report' for information; and

**Further That** the Committee recommends that County Council receives the report for information."

**Carried**

7.c Report 2021-56, Corporate Services 'RFP 21-02 Exhibition Consultant Procurement'

**Resolution 2021-04-06-214**

**Moved by** Councillor John Henderson

**Seconded by** Warden Robert Crate

"**That** the Corporate Support Committee receives Report 2021-56 'RFP 21-02 Exhibition Consultant Procurement' for information; and

**Further That** the Committee recommends that County Council receives the report for information."

**Carried**

- 7.d Report 2021-57, 'Golden Plough Lodge and Northumberland County Archives and Museum Redevelopment – Construction Update'

**Resolution 2021-04-06-215**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the Corporate Support Committee receives Report 2021-57 'Golden Plough Lodge and Northumberland County Archives and Museum Redevelopment – Construction Update' for information; and

**Further That** the Committee recommends that County Council receives the report for information."

**Carried**

- 7.e Report 2021-58, Information Technology 'Shared Services IT Resources'

Councillor John Henderson declared a conflict on this item. (Information available on the County's website, [www.northumberland.ca](http://www.northumberland.ca) "Members' Disclosures".)

**Resolution 2021-04-06-216**

**Moved by** Warden Robert Crate

**Seconded by** Chair Mandy Martin

"**That** the Corporate Support Committee receives Report 2021-58 'Shared Services IT Resources' for information; and

**Further That** the Committee recommends that County Council receives the report for information."

**Carried**

**8. Other Matters Considered by Committee**

N/A

**9. Media Questions**

**10. Closed Session**

**Resolution 2021-04-06-217**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the Corporate Support Committee proceed with the next portion of the meeting, being closed to the public at 9:56 a.m. as permitted under the Municipal Act, 2001 Section 239.(2f) in order to address matters pertaining to advice regarding County-owned lands that is subject to solicitor-client privilege, and that Jennifer Moore, Lisa Ainsworth, Mike Muldoon, Nancy MacDonald, Matthew Stergios and Maddison Ellis remain present."

**Carried**

**11. Rise and Report from Closed Session**

**Resolution 2021-04-06-218**

**Moved by** Warden Robert Crate

**Seconded by** Councillor John Henderson

"**That** the Corporate Support Committee rise from the Closed Session at 10:33 a.m.; and

**Further That** the confidential resolution moved in Closed Session regarding the legal advice concerning County-owned lands is hereby referred to Council for adoption."

**Carried**

**12. Next Meeting Tuesday, May 4, 2021, 9:00 a.m.**

**13. Adjournment**

- Meeting adjourned at 10:35 a.m.