

### Community Outreach Caseworker

Permanent, full-time position

Reporting to the Community and Customer Services Manager, the Community Outreach Caseworker requires strong organizational skills and knowledge of the social determinants of health to support community capacity building and to deliver poverty reduction and community safety and wellness activities while working in partnership with other staff of the County's Community and Social Services department and the community.

The Community Outreach Caseworker offers services to seniors, people experiencing homelessness, and members of the public who require access to multiple programs and who are not eligible for Social Assistance.

Specifically, the Community Outreach Caseworker:

- Assists in community building using the social determinants of health;
- Offers short term case management/case planning including:
  - identification and assertive outreach to clients,
  - screening, planning, and agreement to the decided course of action, and
  - advocacy through supports and interceding when necessary to ensure access and success;
- Organizes and facilitates workshops at various community locations;
- Supports and facilitates community capacity building and program development;
- Organizes wrap-around services with clients with multiple needs; and
- Other duties as assigned.

#### Qualifications

- University degree or college diploma in related field.
- Previous experience as a caseworker or related work experience (5 years preferred).
- Valid driver's license and access to a vehicle.
- Knowledge of and demonstrated ability in core corporate and departmental competencies such as written and oral communication skills, quality customer service, community development, team work, initiative/self-management, accountability, and flexibility/adaptability.
- Superior interpersonal skills including coaching, negotiation, mediation, interviewing and presentation.
- Successful experience building community relationships and partnerships.
- Sound knowledge of programs available in the community and department, as well as the ability to research, organize, and support funding applications.
- Computer literacy and the ability to compile statistical data and reports related to a program.

A valid Class G driver's licence with a clean abstract and access to a personal vehicle is required. An acceptable driver's abstract must be submitted with your resume. **Resumes submitted without an acceptable driver's abstract will not be reviewed.**

When emailing your application, please ensure your cover letter, résumé and any other supporting documents are submitted in one file (preferably MS Word (.doc or .docx) or Adobe (.pdf)).

We invite you to submit your application **by 4:30pm on Friday, May 17<sup>th</sup>, 2019** to:

Human Resources  
County of Northumberland  
555 Courthouse Road  
Cobourg, ON K9A 5J6  
**Email: [hr@northumberlandcounty.ca](mailto:hr@northumberlandcounty.ca)**  
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to [accessibility@northumberlandcounty.ca](mailto:accessibility@northumberlandcounty.ca) or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.