

NCHC Tenant Complaint Form

Name: _____ Phone Number: _____

Address: _____ Unit Number: _____

Date of Incident: _____ Time of incident: _____

Police involvement? **Yes / No** Officer/Incident #: _____

Have you already submitted a complaint about this issue? **Yes / No**

Who did the incident involve? _____

Describe what happened:

Only concerns that you have witnessed first-hand can be addressed. Tenants must be prepared to be a witness at the Landlord Tenant Board, if required. Tenants must obtain and provide their caseworker with copies of police reports, if applicable as supporting documentation.

Anonymous concerns cannot be addressed and will not be accepted.

Completed forms can be submitted to your caseworker at 555 Courthouse Road, Cobourg, ON K9A 5J6.