

Northumberland County Housing Corporation

Meeting of Board of Directors

Minutes

Wednesday, February 26, 2020

1:30 p.m. – 3:00 p.m.

Northumberland County

Committee Room A

555 Courthouse Road

Cobourg, Ontario

Present: Gil Brocanier, Rebecca Carman, Maddison Ellis, Neil Ellis, Victor Fiume, John Henderson, John Hill, Lisa Horne, Jennifer Moore, Daniel Quesado-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell, Gail Latchford

Regrets: Doug Bates

1. Call to Order

- The meeting was called to order at 1:31 p.m. by Chair Brocanier.

2. Approval of the Agenda

Moved by: John Hill

Seconded by: Victor Fiume

“That the agenda for the February 26, 2020 meeting be approved.”

Disposition: Carried

3. Declaration of Direct, Indirect or Deemed Pecuniary Interest or Disqualifying Interest

- No declarations

4. Approval of Minutes

Moved by: John Hill

Seconded by: Anneke Russell

“That the Minutes of the NCHC Board of Directors meetings held on January 22, 2020 be approved as circulated.”

5. Welcome to Councillor Gail Latchford

- Chair Brocanier welcomed Councillor Gail Latchford.
- Councillor Latchford was appointed as the County Council Representative.

6. Approval of Revised Corporate By-laws

- Chair Brocanier explained that the item has been deferred to the next meeting as by-laws are being reviewed by Legal Counsel.

Northumberland County Housing Corporation

7. Review of Proposed 2020 Fees and Charges By-law

- Rebecca Carman provided an overview of the proposed 2020 Fees and Charges By-Law.
- Non-sufficient funds policy will be updated in future.

Moved by: Lou Rinaldi

Seconded by: Anneke Russell

“Now Therefore Be It Resolved That the NCHC Board of Directors approve 2020 NCHC fees remaining the same as 2019 fees; and

Further Be It Resolved That the NCHC Board of Directors approve Landlord Tenant Board (LTB) related fees increasing to match the fees outlined by the LTB;

Further Be It Resolved That the NCHC Board of Directors will consider changes to laundry charges at a later date aligned with renewal of laundry contracts.”

8. Update on 330 King Street, February 4, 2020

- Pipe burst at 300 King Street caused minor water damage.
- The NCHC Board was notified as incident was reported by media.

9. Update on 473 Ontario Street and Memorandum of Understanding

- An update was provided on the Ontario Street project.
- Rebecca Carman explained that the current vision for the project is a mixed development.
- A memorandum of understanding will be brought forward to the March NCHC meeting outlining the partnership between Northumberland County, NCHC, Habitat for Humanity Northumberland, and the Ontario Aboriginal Housing Services.
- An arborist will complete a tree assessment on property in accordance with Cobourg’s Tree By-Law.
- The property was already reviewed by the County’s Natural and Cultural Heritage Manager who did not identify any major concerns.

10. Overview of Housing Services 2020 Business Plan and highlights for the NCHC

- Rebecca Carman provided an overview of the Housing Services Business Plan.
- Housing Services Corporation will attend a future NCHC meeting in order to consult the Board on the development of a Social Housing Master Plan.
- Jennifer Moore suggested that it would be helpful if staff developed a visual timeline outlining planned affordable housing developments.
- The Board also discussed the need for a vision and mission statement.

Northumberland County Housing Corporation

11. Move to Closed Session

Moved by: John Henderson
Seconded by: Gail Latchford

“That the NCHC Board move into closed sessions to discuss matters concerning tenant relations and land development/acquisition.”

Disposition: Carried

[Anneke Russell left meeting at 3:09 p.m.]

12. Next Meeting

- Wednesday, March 25, 2020 at 1:30 p.m. (Committee Room A)

13. Adjournment at 3:17 p.m.