

# Northumberland County Housing Corporation

## Meeting of Board of Directors

### Minutes

Wednesday, January 22, 2020

1:30 – 3:00 p.m.

Northumberland County  
555 Courthouse Road, Committee Room A  
Cobourg, Ontario

**Present:** Gil Brocanier, Doug Bates, Rebecca Carman, Victor Fiume, John Henderson, John Hill, Neil Ellis, Lindsey Reed, Lou Rinaldi, Anneke Russell, Nancy MacDonald, Jennifer Moore

**Regrets:** Daniel Quesado-Rebolledo

#### 1. Call to Order

Meeting was called to order at 1:30 p.m.

#### 2. Approval of the Agenda

Moved by: John Hill

Seconded by: John Henderson

“That the agenda for the January 22, 2020 meeting be approved.”

Disposition: Carried

#### 3. Declarations of Interest

- No declarations

#### 4. Approval of Minutes

- Minutes of November 25, 2019

Moved by: Anneke Russell

Seconded by: Doug Bates

“That the Minutes of the NCHC Board of Directors meetings held on November 25, 2019 be approved as circulated.”

Disposition: Carried

# Northumberland County Housing Corporation

## 5. Approval of Revised Corporate By-laws

- Review of draft revised By-law
  - Sec 3.4 and 3.5 – minor corrections
  - Sec 5.1 – grammar corrections and clearer wording
  - Scan entire document to ensure gender neutrality
- ACTION: A final draft will be reviewed at the February 26 meeting.

## 6. Review of 2020 Fees and Charges By-law

Rebecca Carman, Housing Services Manager

- Going forward, the Housing fees listed in this by-law will be reviewed by the NCHC Board.
- Some fees may need to be increased
- This by-law will be updated by Council in the spring (likely April)
- ACTION: Staff recommendations will be considered at the February 26 meeting

## 7. County Council Representation on Board

Rebecca Carman, Housing Services Manager

- Due to John Logel's resignation from Council, Gail Latchford (newly appointed Mayor of the Township of Alnwick/Halldimand) will be a County Council representative
- Appointment will be done at the January 29, 2020 County Council meeting.

## 8. Development Sub-Committee Appointment

Rebecca Carman, Housing Services Manager

- Three Board Members have indicated interest in serving on the Development Sub-Committee.
  - Victor Fiume (development)
  - Doug Bates (tenant advocacy)
  - Daniel Quesada-Rebolledo (tenant advocacy)

Moved by: Lou Rinaldi

Seconded by: Lindsey Reed

"That Victor Fume, Doug Bates and Daniel Quesada-Rebolledo are appointed to serve on the Development Sub-Committee."

Disposition: Carried

# Northumberland County Housing Corporation

## 9. Move to Closed Session

- Matters concerning tenant relations

## 10. Next Meeting

- **Wednesday, February 26, 2020**
- **1:30 – 3:00 pm**
- 555 Courthouse Road, Committee Room A, Cobourg

## 11. Adjournment at 2:40 p.m.