

# Northumberland County Housing Corporation

## Meeting of Board of Directors

### Minutes

Wednesday, February 26, 2020

1:30 p.m. – 3:00 p.m.

Northumberland County

Committee Room A

555 Courthouse Road

Cobourg, Ontario

**Present:** Gil Brocanier, Rebecca Carman, Maddison Ellis, Neil Ellis, Victor Fiume, John Henderson, John Hill, Lisa Horne, Jennifer Moore, Daniel Quesado-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell, Gail Latchford

**Regrets:** Doug Bates

#### 1. Call to Order

- The meeting was called to order at 1:31 p.m. by Chair Brocanier.

#### 2. Approval of the Agenda

Moved by: John Hill

Seconded by: Victor Fiume

“That the agenda for the February 26, 2020 meeting be approved.”

Disposition: Carried

#### 3. Declaration of Direct, Indirect or Deemed Pecuniary Interest or Disqualifying Interest

- No declarations

#### 4. Approval of Minutes

Moved by: John Hill

Seconded by: Anneke Russell

“That the Minutes of the NCHC Board of Directors meetings held on January 22, 2020 be approved as circulated.”

#### 5. Welcome to Councillor Gail Latchford

- Chair Brocanier welcomed Councillor Gail Latchford.
- Councillor Latchford was appointed as the County Council Representative.

#### 6. Approval of Revised Corporate By-laws

- Chair Brocanier explained that the item has been deferred to the next meeting as by-laws are being reviewed by Legal Counsel.

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### 7. Review of Proposed 2020 Fees and Charges By-law

- Rebecca Carman provided an overview of the proposed 2020 Fees and Charges By-Law.
- Non-sufficient funds policy will be updated in future.

Moved by: Lou Rinaldi

Seconded by: Anneke Russell

“Now Therefore Be It Resolved That the NCHC Board of Directors approve 2020 NCHC fees remaining the same as 2019 fees; and

Further Be It Resolved That the NCHC Board of Directors approve Landlord Tenant Board (LTB) related fees increasing to match the fees outlined by the LTB;

Further Be It Resolved That the NCHC Board of Directors will consider changes to laundry charges at a later date aligned with renewal of laundry contracts.”

### 8. Update on 330 King Street, February 4, 2020

- Pipe burst at 300 King Street caused minor water damage.
- The NCHC Board was notified as incident was reported by media.

### 9. Update on 473 Ontario Street and Memorandum of Understanding

- An update was provided on the Ontario Street project.
- Rebecca Carman explained that the current vision for the project is a mixed development.
- A memorandum of understanding will be brought forward to the March NCHC meeting outlining the partnership between Northumberland County, NCHC, Habitat for Humanity Northumberland, and the Ontario Aboriginal Housing Services.
- An arborist will complete a tree assessment on property in accordance with Cobourg’s Tree By-Law.
- The property was already reviewed by the County’s Natural and Cultural Heritage Manager who did not identify any major concerns.

### 10. Overview of Housing Services 2020 Business Plan and highlights for the NCHC

- Rebecca Carman provided an overview of the Housing Services Business Plan.
- Housing Services Corporation will attend a future NCHC meeting in order to consult the Board on the development of a Social Housing Master Plan.
- Jennifer Moore suggested that it would be helpful if staff developed a visual timeline outlining planned affordable housing developments.
- The Board also discussed the need for a vision and mission statement.

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## 11. Move to Closed Session

Moved by: John Henderson  
Seconded by: Gail Latchford

“That the NCHC Board move into closed sessions to discuss matters concerning tenant relations and land development/acquisition.”

Disposition: Carried

[Anneke Russell left meeting at 3:09 p.m.]

## 12. Next Meeting

- Wednesday, March 25, 2020 at 1:30 p.m. (Committee Room A)

## 13. Adjournment at 3:17 p.m.