

Northumberland County Housing Corporation

Annual General Meeting

Minutes

Monday, August 24, 2020, 1:30 p.m.

Northumberland County

Zoom Teleconference Meeting

Dial-in: 647-558-0588, Meeting ID: 931-2623-3566, Password: 044390

Present (Board Members): Chair Gil Brocanier, Doug Bates, Victor Fiume, Councillor John Henderson, Vice Chair John Hill, Councillor Gail Latchford, Jennifer Moore, Daniel Quesado-Rebolledo, Lindsey Reed, Lou Rinaldi, Treasurer Anneke Russell

Present (Staff): Rebecca Carman, Lisa Horne, Angie Turpin, Nancy MacDonald, Brandon Upton

Regrets: Secretary Neil Ellis

1. Call to Order

- Chair Gil Brocanier called the Annual General Meeting to order at 1:30 p.m.
- Due to the ongoing COVID-19 pandemic, the NCHC Board of Directors met via conference.
- Roll call

2. Approval of the Agenda

Moved by: Councillor Gail Latchford
Seconded by: Anneke Russell

“Be It Resolved That the agenda for the August 24, 2020 Annual General Meeting of the Northumberland County Housing Corporation Board of Directors be approved, as amended, to re-order the items and deal with Item 10 immediately following Item 5.”

Disposition: Carried

3. Declarations of Interest

- no declarations

4. Remarks from the Shareholder

- Northumberland County Warden Bob Sanderson provided remarks from the Shareholder – the Corporation of the County of Northumberland.
- (attached)

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5. Confirmation of Directors

- Jennifer Moore, Chief Administrative Officer read aloud,
“The Shareholder confirms the following list of Directors have been appointed to the Northumberland County Housing Corporation: Doug Bates, Gil Brocanier, Neil Ellis, Victor Fiume, Councillor John Henderson, John Hill, Councillor Gail Latchford, Jennifer Moore, Daniel Quesado-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell.”

6. Appointment of Auditor for the Northumberland County Housing Corporation – BakerTilly (Item 10 on the agenda)

Moved by: Anneke Russell
Seconded by: Councillor John Henderson

“**Be It Resolved That** BakerTilly be appointed as the auditor for the Northumberland County Housing Corporation.”

Disposition: Carried

7. Appointment of Treasurer (Item 6 on the agenda)

Moved by: Victor Fiume
Seconded by: Lou Rinaldi

“**Be It Resolved That** Lindsey Reed is hereby appointed as Treasurer of the Northumberland County Housing Corporation, as of August 24, 2020.”

Disposition: Carried

8. Confirmation of Officers (Item 7 on agenda)

Moved by: Jennifer Moore
Seconded by: Councillor Gail Latchford

“**Be It Resolved That** the following individuals are Officers of the Northumberland County Housing Corporation:

- Gil Brocanier, Chair
- John Hill, Vice Chair
- Lindsey Reed, Treasurer
- Neil Ellis, Secretary
- Rebecca Carman, Housing Services Manager”

Disposition: Carried

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9. **Northumberland County Housing Corporation 2019 Annual Report** (Item 8 on agenda, document was attached to agenda, presentation attached to minutes)

Moved by: Anneke Russell
Seconded by: Doug Bates

“Be It Resolved That the 2019 Northumberland County Housing Corporation Annual Report be received and submitted to the Shareholder.”

Disposition: Carried

10. **Financial Update** (Item 9 on agenda)

- Angie Turpin, Financial Planning Services Manager provided a verbal update.

Moved by: Anneke Russell
Seconded by: Lou Rinaldi

“Be It Resolved That the financial update be received for information, in accordance with the financial audited statements approved by the Board on May 13, 2020.”

Disposition: Carried

11. **Adjournment**

Moved by: John Hilll
Seconded by: Anneke Russell

“Be It Resolved That the Annual General Meeting adjourned at 2:09 p.m.”

Disposition: Carried