



## **Annual General Meeting of Board of Directors Minutes**

**Wednesday, May 26, 2021**

**1:00 p.m. – 2:00 p.m.**

Northumberland County

Teleconference Meeting

**Board Members Present:** Chair Gil Brocanier, Doug Bates, Victor Fiume, County Councillor John Henderson, Daniel Quesada Rebolledo, Treasurer Lindsey Reed, Anneke Russell

**Board Members Present In-Person:** County Councillor Gail Latchford, Jennifer Moore

**Board Members' Regrets:** Lou Rinaldi, Secretary Neil Ellis

**Guests:** Richard Steinginga

**Staff:** Rebecca Carman (staff member appointed by board), Maddison Ellis, Brandon Upton, Angie Turpin, Matthew Nitsch, Glenn Dees

### **1. Call to Order**

- Chair Gil Brocanier called the Annual General Meeting to order at 1:03 p.m.

### **2. Territorial Land Acknowledgement**

### **3. Approval of the Agenda**

Moved by: John Henderson

Seconded by: Gail Latchford

**"That** the agenda for the May 26, 2021 Annual General Meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition:           Carried

### **4. Disclosures of Interest**

- No declarations

### **5. Remarks from the Shareholder**

- CAO Jennifer Moore provided remarks from the Shareholder – the Corporation of the County of Northumberland.

## 6. Confirmation of Directors

- Jennifer Moore, Chief Administrative Officer read aloud, “The Shareholder confirms the following list of Directors have been appointed to the Northumberland County Housing Corporation: Doug Bates, Gil Brocanier, Neil Ellis, Victor Fiume, Councillor John Henderson, Councillor Gail Latchford, Jennifer Moore, Daniel Quesado-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell.”

## 7. Appointment of Vice Chair

- Chair Gil Brocanier called for nominations for the Vice Chair position.

Moved by: Gail Latchford

Seconded by: Anneke Russell

“**That** Victor Fiume be nominated as Vice Chair of the NCHC Board of Directors; and:

**Further That** Victor Fiume consents to be nominated for the Vice Chair position.”

Disposition: Carried

- Chair Gil Brocanier called for further nominations a first, second and third time and after receiving no further nominations, called for nominations for the position of NCHC Vice Chair to be closed.

Moved by: Jennifer Moore

Seconded by: Lindsey Reed

“**That** the nominations for the Vice Chair position be closed.”

Disposition: Carried

Moved by: Anneke Russell

Seconded by: Gail Latchford

“**That** Victor Fiume is hereby appointed as Vice Chair of the Northumberland County Housing Corporation, as of May 26, 2021.”

Disposition: Carried

## 8. Confirmation of Officers

Moved by: Doug Bates  
Seconded by: Jennifer Moore

“**That** the following individuals are Officers of the Northumberland County Housing Corporation:

- Gil Brocanier, Chair
- Victor Fiume, Vice-Chair
- Lindsey Reed, Treasurer
- Neil Ellis, Secretary
- Rebecca Carman, Housing Services Manager.”

Disposition: Carried

## 9. Northumberland County Housing Corporation 2020 Annual Report

Moved by: Anneke Russell  
Seconded by: Victor Fiume

“**That** the 2020 Northumberland County Housing Corporation Annual Report is received and submitted to the Shareholder.”

Disposition: Carried

## 10. Presentation of 2020 Audited Financial Statements

- Richard Steinginga, Partner at Baker Tilly provided a verbal update on the 2020 NCHC audited financial statements.

## 11. Approval of Presented Audited Financial Statements and Recommendation to County Council

Moved by: Linsey Reed  
Seconded by: Doug Bates

“**That** the audited financial statements of the Northumberland County Housing Corporation for the 2020 fiscal year be approved as presented and recommended to County Council.”

Disposition: Carried



**12. Appointment of Auditor for the Northumberland County Housing Corporation - BakerTilly**

Moved by: Linsey Reed  
Seconded by: Anneke Russell

**“That** BakerTilly be appointed as the auditor for the Northumberland County Housing Corporation.”

Disposition:            Carried

**13. Adjournment**

Moved by: Jennifer Moore  
Seconded by: Lindsey Reed

**“That** the NCHC Annual General Meeting adjourned at 1:43 p.m.”

Disposition:            Carried