



Meeting of Board of Directors Minutes

March 23, 2022

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

Board Members Present (virtual): Chair Gil Brocanier, Doug Bates, Neil Ellis, County Councillor John Henderson, Lou Rinaldi, Anneke Russell

Board Members Present In-Person: County Councillor Gail Latchford, Jennifer Moore

Board Members' Regrets: Victor Fiume, Daniel Quesada-Rebolledo, Lindsey Reed

Staff: Rebecca Carman (staff member appointed by board), Maddison Ellis, Brandon Upton, Angie Turpin, Lisa Horne

1. Call to Order

- Chair Gil Brocanier called the meeting to order at 1:30 p.m.

2. Territorial Land Acknowledgement

Gil Brocanier, Chair

3. Approval of the Agenda

Moved by: John Henderson

Seconded by: Gail Latchford

"That the agenda for the March 23, 2022 meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition: **Carried**

4. Declaration of Interest

- No declarations

5. Approval of Minutes

Minutes of February 23, 2022

Moved by: Neil Ellis

Seconded by: Anneke Russell

“That the minutes of the February 23, 2022 meeting of the Board of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

6. Ontario Health Team of Northumberland Community Engagement Session

- Rebecca Carman explained that the Ontario Health Team of Northumberland (OHT-N) is working with local agencies to begin community outreach to inform their long-term strategic plan.
- Rebecca asked the NCHC Board a series of questions regarding health and community services and directors provided feedback.

Moved by: Anneke Russell

Seconded by: Lou Rinaldi

“That the NCHC Board of Directors direct staff to submit the information discussed in the community engagement session for the Ontario Health Team of Northumberland’s strategic planning process.”

Disposition: **Carried**

7. COVID-19 Measures

- Please see attached report.
- Rebecca Carman noted that staff consulted with legal counsel and surveyed housing providers across the Province in order to determine approach.
- Staff also consulted with the Haliburton, Kawartha, Pine Ridge District Health Unit.
- Rebecca explained that the Province has lifted the majority of the COVID-19 restrictions, however, the NCHC is still legislatively required to maintain cleaning and disinfecting protocols.
- Staff are preparing for full annual inspections in 2022 and Community and Social Services staff will accompany Facilities staff in order to monitor tenant safety and behaviour.
- Jennifer Moore provided an update on County protocols, indicating that masks are no longer mandatory, unless social distancing is not possible.

Moved by: John Henderson

Seconded by: Lou Rinaldi

“That the NCHC Board of Directors direct staff to end the mask requirement for indoor settings and re-open common rooms at all NCHC housing properties; and

Further That the Board direct staff to continue with active and passive screen and enhanced cleaning and disinfecting protocols where applicable; and

Further That the Board direct staff to send a memo to NCHC tenants regarding COVID-19 protocols.”

Disposition: **Carried**

8. NCHC Strategic Plan – Goals 3 – 5

- Rebecca Carman provided a high-level overview of goals 3-5.
- Rebecca highlighted that work on several goals is already underway.

Moved by: Anneke Russell

Seconded by: Gail Latchford

“**That** the NCHC Board of Directors approve the NCHC Strategic Plan goals 3-5 as presented and direct staff to work with the County’s Communications Department to draft the final strategic plan document; and

Further That the Board authorize year one of the NCHC Strategic Plan to begin in 2023.”

Disposition: **Carried**

9. 2022 Tenant Programming

- Rebecca Carman noted that staff will bring forward a plan in 2022 for community engagement.
- The Community and Social Services Summer Student will assist with tenant programming.
- Staff will continue to explore options for yearend appreciation.
- Rebecca indicated that there will be volunteer opportunities for NCHC Directors when in-person events take place.

Moved by: Jennifer Moore

Seconded by: Anneke Russell

“**That** the NCHC Board of Directors receive the report regarding ‘2022 Tenant Programming’ for information.”

Disposition: **Carried**

10. New Business

N/A

11. Move to Closed Session

Moved by: Anneke Russell
Seconded by: Gail Latchford

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 2:40 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239 (2c) in order to address matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board and that Lisa Horne, Maddison Ellis, and Rebecca Carman remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239 (2b) in order to address two separate personal matters about an identifiable individual, including municipal or local board employees or tenants and that Lisa Horne, Maddison Ellis and Rebecca Carman remain present."

Disposition: **Carried**

12. Motion to Rise and Results from Closed Session

Moved by: Anneke Russell
Seconded by: Gail Latchford

"**That** the NCHC Board of Directors rise from Closed Session at 3:06 p.m.; and

Further That the four confidential resolutions moved in Closed Session regarding: one property matter, and two personal matters about an identifiable individual, are hereby referred to the Board for adoption."

Disposition: **Carried**

13. Next Meeting

Wednesday, April 27, 2022

14. Adjournment

Moved by: Gail Latchford
Seconded by: Anneke Russell

“That the meeting be adjourned at 3:08 p.m.”

Disposition: **Carried**