



**Meeting of Board of Directors  
Minutes  
May 25, 2022**

**Estimated Start Time 2:00 p.m. (immediately following Annual General Meeting)**  
Northumberland County  
Zoom Video Conference

**Board Members Present (virtual):** Chair Gil Brocanier, Cathy Borowec, Neil Ellis, Victor Fiume, Steve Gilchrist, County Councillor John Henderson, Daniel Quesada-Rebolledo, Lindsey Reed, Lou Rinaldi, Anneke Russell

**Board Members Present In-Person:** County Councillor Gail Latchford, Jennifer Moore

**Board Members' Regrets:** Doug Bates

**Staff:** Rebecca Carman (staff member appointed by board), Maddison Ellis, Darrell Mast, Lesley Patterson, Angie Turpin

**1. Call to Order**

- Chair Gil Brocanier called the meeting to order at 1:57 p.m.

**2. Territorial Land Acknowledgement**

**3. Approval of the Agenda**

**Moved by: Anneke Russell**

**Seconded by: Steve Gilchrist**

**"That** the agenda for the May 25, 2022 meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition: **Carried**

**4. Declaration of Interest**

- Cathy Borowec declared a 'Non-Disqualifying Interest' (see attached Transparency Disclosure) with regards to agenda item 6 '473 Ontario Street – Request from Habitat for Humanity Northumberland'.

## 5. Approval of Minutes

**Moved by: Neil Ellis**

**Seconded by: Jennifer Moore**

“**That** the minutes of the April 27, 2022 meeting of the Board of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

## 6. 473 Ontario Street – Request from Habitat for Humanity Northumberland

- Rebecca Carman outlined the request from Habitat for Humanity Northumberland.
- Cathy Borowec did not participate in the consideration/discussion of this item, and did not vote.

**Moved by: Lindsey Reed**

**Seconded by: Anneke Russell**

“**That** the NCHC Board of Directors receive the correspondence from Habitat for Humanity Northumberland for information and;

**Further that** the NCHC Board of Directors approve the addition of 5 units at 473 Ontario Street to increase the total NCHC units to 25.”

Disposition: **Carried**

## 7. Municipality of Brighton Municipal Election Correspondence 2022

- Rebecca Carman highlighted that she spoke with the Deputy Clerk at the Municipality of Brighton regarding the correspondence.
- Rebecca explained that staff are reviewing request and will need to navigate the safety of tenants and the right of people campaigning to access buildings.
- Processes must be put in place and staff must be provided with clear directions.

**Moved by: Victor Fiume**

**Seconded by: Cathy Borowec**

**“That** the NCHC Board of Directors receive the correspondence from the Municipality of Brighton for information.”

Disposition: **Carried**

**8. Town of Cobourg Correspondence – Community Efficiency Financing Feasibility Study – Windermere and Elgin Street**

- Rebecca Carman indicated that consultants retained by the Town of Cobourg contacted County staff regarding accessing data on NCHC buildings to inform a Community Efficiency Financing Feasibility Study.
- Rebecca explained that since Elgin Park units are being demolished, data cannot be provided.
- However, staff do have recent energy and building condition audit information for King Street East, Cobourg.
- Rebecca explained that instead of consultants interviewing tenants, that County staff would be willing to participate in interviews.

**Moved by: Lou Rinaldi**

**Seconded by: Gail Latchford**

**“That** the NCHC Board of Directors receive the correspondence from the Town of Cobourg regarding ‘Community Efficiency Financing Feasibility Study’ for information; and

**Further That** the NCHC Board of Directors direct staff to share requested information, such as *energy audit* reports, with consultants retained by the Town of Cobourg staff for units at 330 King Street East, Cobourg, with the requirement that information must remain confidential.”

Disposition: **Carried**

**9. New Business**

- Chair Brocanier indicated that at the next meeting, NCHC Directors will discuss returning to in-person meetings.
- Jennifer Moore indicated that the County will soon have the technology required for hybrid meetings.
- Lindsey Reed raised a potential conflict with her schedule if meetings return to in-person.

### **10. Next Meeting**

- Wednesday, June 22, 2022
- Councillor Henderson sent his regrets for the June 22, 2022 NCHC Meeting.

### **11. Adjournment**

- Meeting adjourned at 2:20 p.m.