

MINUTES of the annual meeting of shareholders of **NORTHUMBERLAND COUNTY HOUSING CORPORATION** (the "**Corporation**") held at Northumberland County via Zoom Teleconference Meeting, on the 25th day May, 2022, at the hour of 1:00 pm.

PRESENT

There were present without proxy:

Jennifer Moore, appointed to act on behalf of the Shareholder

ALSO PRESENT WITH THE CONSENT OF THE MEETING:

Gil Brocanier
Cathy Borowec
Neil Ellis
Victor Fiume
Steve Gilchrist
Councillor John Henderson
Councillor Gail Latchford
Jennifer Moore
Daniel Quesado-Rebolledo
Lindsey Reed
Lou Rinaldi
Anneke Russell
Kate Campbell
Rebecca Carman
Glenn Dees
Maddison Ellis
Darrell Mast
Lesley Patterson
Angie Turpin
Warden Robert Crate
Kerry Hobbs
Richard Steinginga
Heather Tillock

REGRETS

Doug Bates

CHAIR AND SECRETARY

The Chair of the Corporation, Gil Brocanier, took the Chair. Neil Ellis, Secretary of the Corporation, acted as Secretary of the meeting.

CONSTITUTION OF MEETING

The Chair stated that notice calling the meeting was delivered to all shareholders not less than 10 days before the date hereof.

The Chair declared that all of the shareholders being present either in person or by proxy, and notice of the meeting having been given in accordance with the by-laws of the Corporation, the meeting was duly convened and properly constituted for the transaction of business.

APPOINTMENT OF DIRECTORS

The Shareholder confirmed that Cathy Borowec and Steve Gilchrist were appointed to the NCHC Board of Directors.

CONFIRMATION OF DIRECTORS

The Shareholder confirmed that the following persons are hereby elected directors of the Corporation for the ensuing year or until his or her successor is duly elected or appointed, subject to the by-laws of the Corporation

Doug Bates
Cathy Borowec
Gil Brocanier
Neil Ellis
Victor Fiume
Steve Gilchrist
Councillor John Henderson
Councillor Gail Latchford
Jennifer Moore
Daniel Quesado-Rebolledo
Lindsey Reed
Lou Rinaldi
Anneke Russell

CONFIRMATION OF OFFICERS

It was resolved, as an ordinary resolution, that the following individuals are Officers of the Northumberland County Housing Corporation:

- Gil Brocanier, Chair
- Victor Fiume, Vice-Chair
- Lindsey Reed, Treasurer
- Neil Ellis, Secretary
- Rebecca Carman, Housing Services Manager.

ANNUAL REPORT

Richard Steinginga, through the Chair presented to the meeting the annual reports of the Corporation containing the financial statements of the Corporation for the financial year ended December 31, 2021 as approved by the directors together with the auditor's report thereon.

On motion duly made, seconded and carried the following resolution was passed:

RESOLVED, as an ordinary resolution, that the financial statements of the Corporation for the financial year ended December 31, 2021 are hereby accepted and approved.

APPOINTMENT OF AUDITORS

Motion was made that the Corporation be audited for the year ending December 31, 2022, and the motion was seconded and unanimously carried.

It was resolved, as an ordinary resolution, that Baker Tilly are hereby appointed auditors of the Corporation to hold office until the close of the next annual meeting of the shareholders at a remuneration to be fixed by the directors, the directors being hereby authorized to fix such remuneration.

TERMINATION

There being no further business, the meeting on motion terminated.

Neil Ellis, Secretary

Gil Brocanier, Chair