



Annual General Meeting of Board of Directors

Agenda

Wednesday, May 22, 2024

1:30 p.m. – 2:30 p.m.

Northumberland County

Zoom Video Conference

<https://us06web.zoom.us/j/85097428770?pwd=SYDfjvGoGIMNgfa1Hco3S20FP77b8p.1>

Meeting ID: 850 9742 8770

Passcode: 894307

1-855-703-8985 Canada Toll-free

Call to Order

Victor Fiume, Chair

1. Territorial Land Acknowledgement

2. Approval of the Agenda

Recommended Motion:

“That the agenda for the May 22, 2024 Annual General Meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

3. Disclosures of Interest

4. Remarks from the Shareholder

Warden Brian Ostrander, Northumberland County

5. Confirmation of Directors (by Shareholder)

Jennifer Moore

6. Election of Director Held Officer Positions (Treasurer)

Victor Fiume

Recommended Motion:

Election of Treasurer:

“That the NCHC Board of Directors elect _____ as Treasurer of the NCHC Board of Directors, effective June 6, 2024.”

7. Confirmation of Officers

Victor Fiume

Recommended Motion:

“That the following individuals are Officers of the Northumberland County Housing Corporation:

- Victor Fiume, Chair
- Steve Gilchrist, Vice-Chair
- _____, Treasurer
- Cathy Borrowec, Secretary
- Neil Ellis, General Manager.”

8. Presentation of 2023 Audited Financial Statements (attached)
Richard Steinginga, Partner, BakerTilly

9. Approval of Presented Audited Financial Statements and Recommendation to County Council
Victor Fiume

Recommended Motion:

“That the audited financial statements of the Northumberland County Housing Corporation for the 2023 fiscal year be approved as presented and recommended to County Council for consolidation in the County’s financial statements.”

10. Appointment of Auditor for the Northumberland County Housing Corporation – BakerTilly
Victor Fiume

Recommended Motion:

“That BakerTilly be appointed as the auditor for the Northumberland County Housing Corporation.”

11. Northumberland County Housing Corporation 2023 Annual Report
(attached)
Rebecca Carman, Associate Director of Housing & Homelessness

Recommended Motion:

“That the 2023 Northumberland County Housing Corporation Annual Report is received and submitted to the Shareholder for information.”

12. Adoption of Amended By-Law (attached)
Neil Ellis, General Manager

Recommended Motion:

“That the NCHC Board of Directors approve the amended by-law and forward to Northumberland County as shareholder for approval.”

13. Adjournment

14. Move to Regular Board Meeting