

Meeting of Board of Directors Minutes

July 24, 2024

1:30 p.m. – 3:00 p.m.

Northumberland County

Board Members Present (Virtual):

Cathy Borowec, Steve Gilchrist, Councillor John Logel, Councillor Mandy Martin, Maryam Mohajer-Ashjai, Lindsey Reed, Lou Rinaldi, Anneke Russell

Board Members' Present (In-Person): Chair Victor Fiume, Jennifer Moore

Board Members' Regrets: Jacqueline Pennington

Staff:

- Rebecca Carman, Associate Director Housing & Homelessness
- Emily Corkery, Housing Services Supervisor
- Glenn Dees, Director Health & Human Services
- Neil Ellis, General Manager (Appointed by Board)
- Lisa Horne, Director Community & Social Services
- Matthew Nitsch, Director Finance / Treasurer
- Kim O'Leary, Financial Planning Manager
- Cheryl Sanders, Deputy Clerk

1. Call to Order

- Chair Victor Fiume called the meeting to order at 1:30 p.m.

[Cathy Borowec joined the meeting at 1:31 p.m.]

[Maryam Mohajer-Ashjai joined the meeting at 1:32 p.m.]

2. Territorial Land Acknowledgement

Victor Fiume

3. Approval of the Agenda

Moved by: John Logel

Seconded by: Anneke Russell

"That the agenda for the July 24, 2024 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition: **Carried**

4. Declaration of Interest

- No declarations

5. Approval of Minutes

Moved by: Steve Gilchrist

Seconded by: Cathy Borowec

“That the minutes of the June 26, 2024 Regular Meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

6. 2nd Quarter Strategic Plan Update

- Neil Ellis presented the 2nd Quarter Strategic Plan Update to the Board highlighting achievements that align with NCHC’s strategic goals.

Moved by: Anneke Russell

Seconded by: Mandy Martin

“That the NCHC Board of Directors receive the second quarter Strategic Plan update for information.”

Disposition: **Carried**

7. 2nd Quarter Variance Report

- Kim O’Leary provided a detailed over of the 2nd Quarter Variance Report.

Moved by: Steve Gilchrist

Seconded by: Lindsey Reed

“That the NCHC Board of Directors receive the Quarter 2, 2024 Variance report for information.”

Disposition: **Carried**

8. New Business

N/A

9. Move to Closed Session

Moved by: Anneke Russell

Seconded by: John Logel

"That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 1:48 p.m.; and

- (1) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.b) and (2.e) in order to address matters relating to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery, and Cheryl Sanders remain present; and
- (2) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.a) and (2.f) in order to address a matter relating to the security of the property of the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery, and Cheryl Sanders remain present; and
- (3) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2b) in order to address a matter relating to personal matters about an identifiable individual, including municipal or local board employees (Director Recruitment) and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery and Cheryl Sanders remain present; and
- (4) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2c) in order to address a matter relating to a proposed or pending acquisition or disposition of land by the municipality or local board and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery and Cheryl Sanders remain present."

Disposition: **Carried**

10. Motion to Rise and Results from Closed Session

Recommended Motion (1):

Moved by: John Logel

Seconded by: Mandy Martin

"That the NCHC Board of Directors rise from Closed Session at 2:23 p.m.; and

Further That the confidential resolution moved in Closed session regarding personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) is hereby referred to this open session of the NCHC Board of Directors for adoption."

Disposition: **Carried**

Recommended Motion (2):

Moved by: Anneke Russell

Seconded by: Jennifer Moore

“**That** the confidential resolution moved in Closed session regarding a matter relating to the security of the property of the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose is hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

Recommended Motion (3):

Moved by: Anneke Russell

Seconded by: Mandy Martin

“**That** the confidential resolution moved in Closed session regarding a matter relating to personal matters about an identifiable individual, including municipal or local board employees (Director Recruitment) is hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

Recommended Motion (4):

Moved by: Steve Gilchrist

Seconded by: Lou Rinaldi

“**That** the confidential resolution moved in Closed session regarding a proposed or pending acquisition or disposition of land by the municipality or local board is hereby referred to this open session of the NCCH Board of Directors for adoption.”

Disposition: **Carried**

11. Next Meeting

Wednesday August 28, 2024

12. Adjournment

Moved by: John Logel

Seconded by: Lindsey Reed



"That the meeting be adjourned at 2:25 p.m."

Disposition: **Carried**