

## **Meeting of Construction Standards Sub-Committee Minutes**

**Monday, March 3, 2025**

**1:00 p.m. – 3:00 p.m.**

Northumberland County

Community and Social Services Training Room

555 Courthouse Road

Cobourg Ontario, K9A 5J6

Attendance: Molly Anothony, John Logel Cathy Borowec, Lou Rinaldi, Rebecca Carman, Carol Coleman, Willie Reynolds, Emily Corkery

Regrets: Victor Fiume, Steve Gilchrist

### **1. Call to Order**

Cathy Borowec called meeting to order at 1:15 pm.

### **2. Territorial Land Acknowledgement**

Meeting Chair

### **3. Approval of the Agenda**

**“That** the agenda for the March 3, 2025 meeting of the Northumberland County Housing Corporation Construction Standards Sub-Committee be approved.”

Mover: Lou Rinaldi

Seconder: Molly Anthony

### **4. Declaration of Direct, Indirect or Deemed Pecuniary Interest or Disqualifying Interest**

### **5. Approval of Minutes**

Minutes of November 29, 2023 Construction Standards Sub-Committee

**“That** the minutes of the November 29, 2023 meeting of the Northumberland County Housing Corporation Construction Standards Sub-Committee be approved.”

Mover: Cathy Borowec

Seconder: John Logel

**6. Recap of committee work to date**

Rebecca Carman, General Manager

**“That** the verbal update on recap of committee work to date be received for information”

Mover: John Logel

Seconder: Lou Rinaldi

**7. Review of the Draft Affordable Housing Design Guidelines (attached)**

**“That** the NCHC Sub-Committee makes the amendments to the proposed guidelines as discussed.”

Mover: Lou Rinaldi

Seconder: Molly Anthony

**8. Next Steps**

Rebecca Carman, General Manager

- Emily to circulate updated draft. Directors and staff can add additional notes prior to the next sub-committee meeting.
- Willie to update the average size of units based on the sizes used at Elgin Park.
- Willie to consult Joel Johnston, Security Infrastructure Specialist and provide a cost comparison between card access readers and multi-lock systems.

**“That** the verbal update on next steps be received for information”

Mover: John Logel

Seconder: Lou Rinaldi

**9. New Business**

None noted.

**10. Move to Closed Session**

N/A

**11. Motion to Rise and Results from Closed Session**

N/A

**12. Next Meeting**

April 10, 2025

**13. Adjournment**

Motion made by John Logel